



Fee Proposal

Our fee for the Phase 2 design services will be (\$30,000), with a deposit of (\$10,000) to be paid prior to the start of the design work and the remainder to be invoiced periodically through the project.

Attendance at Town Meetings are invoiced at a rate of \$500 per meeting.

Additional work beyond the scope detailed above in the Phase 2 notes (i.e. additional areas are incorporated into the design, additional layout options, or revisions to the design, etc.) will be invoiced separately on a time and materials basis at a rate of \$125 per hour. We will not begin any additional billable schematic design work without your prior approval.

~~Our fee for Phase 3 is typically invoiced throughout the length of construction at a rate of \$250 per week. Phase 3 is to be invoiced on a time and materials basis.~~

General Information

All drawings are developed with the understanding that when Caveney Architecture & Construction, inc. (CAC) does not act as the General Contractor for the project, CAC will be engaged to perform construction administration services including regular site visits. By Massachusetts state law 780 CMR 116, the structure exceeds 35,000 cubic feet, and therefore you as the Owner are required to hire a licensed architect to create and oversee the project. Before the submission of the permit set of documents, CAC will be required to stamp the construction set.

Please note that this proposal is subject to the provisions of the attached Standard Terms and Conditions.

Feel free to contact us with any questions regarding this proposal. If the terms are acceptable to you, please sign and return a copy of this proposal along with a retainer of (\$10,000) and we will schedule a time to begin the work. We look forward to working with you on your project.

Sincerely,

John Caveney, AIA NCARB

Accepted: J. Jeremiah Breen
Signature | Date
President
9/3/2018